

# Registration Data Request Service

## Registrar Onboarding



Webinar #1: 26 September 2023 (1:00-2:00 UTC)

Webinar #2: 28 September 2023 (15:00-16:00 UTC)

# Agenda

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- How to Onboard
- How to Opt-in for PGP Encrypted Notifications
  - RDRS Notifications for Registrars
- Helpful Links
- Q&A

# How to Onboard

Juan Robles

# How to Onboard

- Opting In/Out of the RDRS Service
  - All current Naming Services portal (NSp) users for registrars will be provisioned for RDRS.
  - To add users, contact [globalsupport@icann.org](mailto:globalsupport@icann.org).

The screenshot shows the ICANN NSp portal interface. At the top, a navigation bar contains several menu items: 'CASES', 'COMPLIANCE TICKETS(OUTSIDE NSP)', 'IANA IDS' (highlighted with a red box), 'NEW REQUEST', 'TRANSFER DETAILS', and 'WHOIS'. Below the navigation bar, a warning message states: 'NSp displays data based on the time zone set for your profile. Your current time zone is: (GMT-07:00) Pacific Daylight Time (America/Los\_Angeles). If this is incorrect, please update it on the 'My Info' page, [here](#).' On the left side, there is a filter menu with radio buttons for 'Registry', 'Registrar' (selected and highlighted with a red box), 'CZDS', and 'RDRS'. Below the filter menu is the 'ACCOUNTS' section, which includes a search bar and a list of accounts, with 'ICANN Demo Group' selected. The main content area displays 'Compliance Case Totals' for the 'ICANN Demo Group'. It features two columns of data: 'Cases By Action Type:' and 'Open Cases By Status:'. The 'Cases By Action Type:' column lists 'Open Cases - Portal User Action Required' (0), 'Open Cases - ICANN Action Required' (0), and 'All Cases Updated Within Last 7 Days' (0). The 'Open Cases By Status:' column lists 'Suspension' (0), '2nd Notice' (0), and '1st Notice' (0). To the right of these columns, there are labels for 'Abuse', 'Registr', and 'Generic'.

# How to Onboard

Navigation: [Home](#) | [CASES](#) | [COMPLIANCE TICKETS\(OUTSIDE NSP\)](#) | [IANA IDS](#) | [NEW REQUEST](#) | [TRANSFER DETAILS](#) | [WHOIS](#)

**IANA Detail**  
**1479-Detail-LLCIA2**

[Edit](#) [Manage RDAP URL](#)

Status	Registrar Name	RAA Effective Date	RDEA Effective Date	Account Manager
Active	Demo Registrar	11/18/2019	8/31/2010	Release Manager

### Edit 1479

Unlisted Backend Provider #1

Backend Provider #2 ⓘ  
--None--

Unlisted Backend Provider #2

**RDRS Enabled** ⓘ

**Data Escrow Details**

Data Escrow Agent ⓘ      Invocation Date

[Cancel](#) [Save](#)

Checking this field will allow requestors to submit RDRS requests. Unchecking will remove the IANA from the participating registrars list, while leaving outstanding RDRS requests in the system

# How to Opt-in for PGP Encrypted Notifications

Juan Robles

# How to Opt-in for PGP Encrypted Notifications

The screenshot displays the ICANN Account Management interface. At the top, a navigation bar includes links for 'CASES', 'COMPLIANCE TICKETS(OUTSIDE NSP)', 'IANA IDS', 'NEW REQUEST', 'TRANSFER DETAILS', and 'WHOIS'. Below this, the account name 'Test RR Group' is shown with an 'Update Account' button. The main section is titled 'ACCOUNTS' with sub-tabs for 'DETAIL' and 'RELATED'. A search bar and a list of accounts are visible, with 'Test RR Group' selected. An 'Update Account' modal is open, showing the following fields:

- Account Name:** Test RR Group
- Group Invoicing:**
- Invoice Delivery Method:** Email Only
- PGP Enabled:**  (highlighted with a red box)
- PGP Key:** (empty text area, highlighted with a red box)

At the bottom of the modal are 'Cancel' and 'Save' buttons. The 'Save' button is highlighted with a red box. In the background, the 'PGP Enabled' checkbox and 'PGP Key' field are also highlighted with a red box.

# RDRS Notifications for Registrars

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- **Daily Activity Report**
  - List of all requests received or canceled on the previous day (UTC) that require the registrar's review to process.
- **Monthly Aging Report**
  - Notification at the beginning of each month if there are RDRS requests that have been pending for more than 30 days.
- **Urgent Requests**
  - Given the urgency of some RDRS requests (e.g, law enforcement-related), registrars will receive notifications for submissions that have been marked as 'urgent' by the requestor as soon as it's submitted.
- **PGP Encrypted Notifications**
  - Registrars can opt-in to receive PGP encrypted messages for all RDRS requests submitted for any of the domains/IANA IDs they manage.



# Helpful Links

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Registrars can opt-in to the service through the [Naming Services portal](#), where the following supporting materials will be available:

- [RDRS NSp User Guide for Registrars](#)
- [RDRS Frequently Asked Questions \(FAQs\) for Registrars](#)
- Instructional “How to” videos
  - [How to use the system](#)
  - [How to use bulk processing](#)

Further information on the RDRS, including general and background information, links to meetings and announcements, and related correspondence, can be found on the [RDRS webpage](#).

# Question and Answer (Q&A)

# Engage with ICANN



## Thank You and Questions

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