Implementation Oversight Task Force (IOTF) Meeting

Call #13 | 20 June 2016

Agenda

1. Opening Remarks

2. Implementation Items
   - PTI Staffing

3. AOB
   - Helsinki implementation update session
   - Work plan to finalize PTI formation documents and ICANN-PTI contracts
   - Decision Log

4. Closing Remarks

PTI Staffing

AOB & Closing Remarks

Appendix

Discussion Items & Status

Items	IOTF Agreement	CWG Agreement	Decision	Next Step
Define selection criteria for Nom-Com PTI independent Directors				Fold into PTI Bylaws discussion?
PTI staffing				In discussion
PTI governance documents (Bylaws, AoI, CoI)				In discussion
ICANN-PTI Contract(s)				In discussion
IANA IPR - TBD				
IANA Customer Service Complaint Resolution Process	✔		Clarification provided	Implementation
IANA Problem Resolution Process	✔		Clarification provided	Implementation
PTI services	✔	✔	PTI to perform all 3 IANA functions	Implementation
Approach for selection of interim PTI independent Directors	✔	✔	CWG Chairs to serve as interim Directors	Implementation
CSC formation	✔	✔	Issue request for appointment	Implementation
RZERC charter	✔	✔	Post Charter for public comment	Public Comment

Decision Log

- **PTI Independent Board of Directors**
    - Initial Selections
        - Jonathan and Lise to serve as interim PTI independent directors assuming there are no issues around conflict and independence (IOTF Call #1, 21 March 2016 / CWG Meeting #78, 31 March 2016)
    - Ongoing Selections
        - NomCom will be the appointing body for PTI independent directors (IOTF Call #1, 21 March 2016 / CWG Meeting #78, 31 March 2016)

- **PTI Structure**
    - PTI will perform all 3 IANA functions (IOTF Call #2, 25 March 2016 / CWG Meeting #78, 31 March 2016)

- **Document Review Process & Timeline**
    - Agreement reached (IOTF Call #4, 04 April 2016)

- **IANA Escalation Mechanisms**
    - Clarification provided by Chuck Gomes and IOTF has no objections to clarification. (IOTF Call #8, 10 May 2016)

- **CSC**
    - CSC formation process and timeline shared and received no objections via IOTF call and CWG mail list. (IOTF Call #9, 20 May 2016 / CWG mail list 26 May 2016)

- **RZERC Charter**
    - RZERC Charter was shared and finalized over the IOTF and CWG mail lists. (IOTF mail list 03: June 2016 / CWG mail list: 17 May 2016)

Document Review Process & Timeline

1 ICANN shares high-level descriptions with IOTF

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2 IOTF reviews & agrees on high-level descriptions

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3 ICANN drafts full document

4 2 weeks

OCs review & provide input on full document*

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5 30 days

ICANN finalizes & posts draft document for public comment

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6 ICANN analyzes comments, finalizes document & obtains Board approval